

VICTORIAN POULTRY FANCIERS' ASSOCIATION LTD

DIRECTORS MEETING - February 24th 2018

MEETING HELD 625 MICKLEHAM RD GREENVALE COMMENCING 10.00AM

Present: T Mann (Chair), A woods, A Beaty, B Daniels, M Holmes, N Penny, J Hunt, R Moloney, J Bishop (Sec).

Minutes of the January 21st 2018 Board Meeting were approved as a true and correct record.

M – N Penny

S – A Woods

CD

Business Arising from the Minutes:

All matters arising held over to General Business.

FINANCIAL STATEMENTS

VPFA LTD Working Account (06 3838 1005 0502)

Balance 19/01/18 \$3,667.67

Balance 23/02/18 \$1,439.52

PSBEV Trading Account (06 3838 1004 0953)

Balance 19/01/18 \$16,001.28

Balance 23/02/18 \$24,338.33

APS Trading Account (06 3838 1002 0493)

Balance 19/01/18 \$12,761.03

Balance 23/02/18 \$8,649.53

TERM DEPOSITS

VPFA Term Deposit (Exhibitors Club) (063838 50023197) - matures 21/06/18 Interest Rate 2.40%

Balance 23/02/18 \$320,737.04

APS Term Deposit (063504 50262278) – matures 29/05/18 Interest Rate 2.40%

Balance 23/02//18 \$282,843.68

APS Term Deposit (3057 5015 6928) - matures 21/06/18 Interest rate 1.75%

Balance 23/02/18 \$25,000.00

TOTAL BALANCE (23/02/18) \$663,008.10

Accounts Paid Since 21/01/18

Secretary's honorarium (Oct – Dec) \$1,125.00

Postage Etc – Nov Journal \$209.07

L Montgomerie Membership Cards Materials etc \$100.98

L Edgley – Produce Jan/Feb Journal \$600.00

Postage etc for Jan/Feb Journal \$193.10

Outstanding Accounts

L Montgomerie -Membership cards	\$98.85
Benalla Printers – Jan Journal	\$1,152.00

Financial Statements received and accounts passed for payment.

M – A Beaty S – B Daniels CD

CORRESPONDENCE

Inwards

1. Warragul Poultry Club Items for Delegates Meeting agenda
2. L Macdonald re possible re-affiliation of Plymouth Rock Club of Victoria and Delegates Meeting. Sec to draft approved reply.
3. R Lindsay – Rhode Island Club Items for agenda – Delegates Meeting
4. L Edgley – Benalla item for agenda - Delegates Meeting
5. ASIC advising Annual Review is due.
6. ESPA – Annual Meeting to be held at Sydney Royal at 11.00am Saturday March 24th.
A Woods and N Penny will be attending.

Outwards

1. To L Montgomerie – Acceptance of resignation and thanks for contribution as a Director and for continuing with the website
2. K Smith - Invitation to Feb Board Meeting.
3. All affiliated Clubs – Invitation to Delegates meeting and request for agenda items from clubs.
4. N Akers - seeking merchandise table space at RMPS in July.
5. ESPA – conveying the VPFA Board’s response to ESPA’s proposed response to the New guidelines for Poultry Husbandry.

All other correspondence (270 items in and out) routine and dealt with by the Secretary.

Inward correspondence received and outward correspondence approved.

M – R Moloney S – J Hunt CD.

General Business

1. Position of Secretary.

Anne Beaty be appointed Company Secretary, commencing April 1st.

M – R Moloney S – J Hunt CD

Remuneration to be finalised at March Meeting. James and Ann to meet in March to ensure smooth handover of files etc

2. Banking Authority

Signatories to the accounts will need to be updated. Signatories to be:

T Mann, M Holmes, N Penny, A Beaty and R Lindsay
M – A Woods S J Hunt CD

3. Meeting of Affiliated Club Delegates with the VPFA Board – March 17th.

A full list of agenda items has been received. Secretary to keep the Board well informed so that agenda items are responded to fully.

4. Judges List

Unfortunately, a somewhat outdated Judges list was printed in the Jan/Feb Journal. M Holmes has updated the list on the website but it still needs correction to accurately show those judges who completed the softfeather questionnaire in 2017.

List to be reprinted in the next Journal.

A waterfowl questionnaire is being finalised for 2018

Judges who are still unfinancial on March 31st will be contacted and invited to renew their membership.

5. Show Dates

The show dates for 2018 are correct as displayed on the website.

It is a very difficult task trying to fit in all the dates requested and trying to ensure that there are no clashes with shows in the same region on the same weekend.

A suggestion was made that clubs consider each having only one show in 2019 to simplify the calendar.

Central Western Club unable to hold Annual Show on June 2nd (date offered) as venue is leased by local football club. Only other possibility this year is weekend of July 21/22 when the OEG Club of Australia are holding their national show at Ballarat.

Requested that the show calendar on the website be available in a printable version.

6. Standard Schedule.

Brian Daniels reported that the updated standard schedule needs to be re-written on a bigger file. It may not be ready for the 2018 show season. Brian empowered to act.

7. Conduct of Annual and Special General Meetings

In response to requests to clarify how these meetings should be conducted, the Secretary is to produce a working document to be in the hands of Directors by March 17th for discussion, consideration, revision and eventual adoption.

8. Richard Porter Youth Scholarship to EKKA

Following on from the outstanding success of this venture in 2017, the following motion was put: That the VPFA Ltd fund a suitable candidate to attend EKKA in 2018.

M – M Holmes S – A Woods CD

M Holmes to ensure that full details of the Scholarship and the procedure of selection of the 2018 winner be in the March Journal and on the VPFA website.

9. Futures Committee

A discussion about the Capital assets held by the VPFA and their possible use was reported on with general consensus being that there is insufficient capital to fund the purchase of a venue of our own. M Holmes is to prepare a working document for the Board examining all available options for better use of the assets currently held in term deposits and earning very little interest.

10. Assets

VPFA Banner and computer to be located and re-housed. J Hunt informed the Board he has a table and 4 chairs that are the property of the VPFA.

11. Secretaries Information Kit

Anne Beaty tabled a full list of documents that Affiliated Club secretaries should have ease of access to. In the past, Clubs had a filing folder for this purpose but over time the folders have been mislaid, usually when there is a change of office bearers. Plus, the information can soon be out of date and require annual correction. Suggested that all these files should be made available to Affiliated Club secretaries on the website where they can more easily be kept up to date and simply downloaded by clubs as they are needed.

11. Board Committees and Areas of Responsibility

Anne Beaty noted that this information needs to be corrected as per January Minutes and in each issue of the Journal and on the website.

12. Pets in the Park Central Park Malvern Sunday March 25th

The VPFA has been granted a site at this expo. The day is a good one for promoting exhibition poultry to the general public. It costs nothing but help is needed. Please contact Brian Daniels if you can help publicise our hobby to the public on that day. To be finalised March 17th

13. Rosettes and ribbons

Secretary to order enough for 2018

14. Board Meetings in 2018

Due to the commitments of Board members, meetings will have to be held on a weekday in the winter months. Was proposed that a Board Meeting be held on Wednesday April 18th commencing at 10.00am at 625 Mickleham Rd Greenvale.

Meeting closed at 1.15pm. Next meeting Saturday March 17th 10.00am at Deer Park Club 780 Ballarat Road, Deer Park, VIC 3023